

## Policy for potential covid exposure at an event/meeting

1. The Seneschal must gather the following information from the individual(s) who advise they have tested positive:
  - a. When were they exposed?
  - b. When were they symptomatic?
  - c. When was the event?
2. Gather the contact tracing information for the people who attended that meeting/event. This is either the required sign-in sheet or pre-registration form required for weekend events.
3. Inform the Kingdom Seneschal of the exposure event and include the details gathered above
4. Contact the local County Health Department where the event occurred, advising that you have reports that an individual(s) attended the event and tested positive. This is the ONLY time you may provide the name(s) of the individual(s) who tested positive. Provide the contact tracing list from step 2 if requested.
5. Inform the Kingdom Seneschal of the outcome of the conversation with the Health Department and any instructions they request. They may request you send an email/contact those exposed. Be sure to advise the Kingdom Seneschal and use the sample language below.
6. The Kingdom Seneschal will post the information of a potential exposure on the Middle Kingdom's Facebook Page, as exemplified below, with the commenting turned off and on the Kingdom Website. Remember, compassion is warranted, not vitriol.
7. Sample post may be something along the lines of:

This afternoon it was reported that an individual who attended \_\_EVENT\_\_ on \_DATE(s)\_ tested positive for COVID-19. This announcement is to inform those who attended and the Kingdom as a whole. We encourage those who were at \_EVENT\_ to follow CDC guidelines, and if applicable, self-isolate. If able, we also encourage testing for COVID-19.

We have contacted the local Health Department for the event and upon request will provide a list of attendees using the information gathered from the Contact Tracing Sign-Ups. Because our practices & gatherings have been diligent about sign-ups at events, we are able to gather this contact information quickly and act accordingly.

If you attended \_EVENT\_ and test positive within 7 days, and have not already notified the local Seneschal, please contact the Kingdom Seneschal to advise.

Remember that no one is required to attend events and we encourage you to do what makes you feel comfortable.

For any questions about the Kingdom COVID Guidelines, please look here -

[Re-Opening The Middle Kingdom – Midrealm](#)

Thank you,

SENESCHAL

## Attendance by those who have tested positive for Covid prior to Events

If you receive notification that an individual has tested positive, please following the procedures.

1. Remind your local populace to follow CDC guidelines following positive tests.
  - For most adults with COVID-19 illness, isolation and precautions can be discontinued 10 days after symptom onset\* and after resolution of fever for at least 24 hours, without the use of fever-reducing medications, and with improvement of other symptoms.
  - For adults who never develop symptoms, isolation and other precautions can be discontinued 10 days after the date of their first positive RT-PCR test result for SARS-CoV-2 RNA.
2. An excellent tool to calculate dates can be found at:  
<https://www.timeanddate.com/date/duration.html>
  - An example of how this works: Sir Viral tested positive on September 7, 2021. Sir Viral cannot attend a meeting or event on or before September 17, 2021. Sir Viral is permitted to attend the event on September 18, 2021.

timeanddate.com/date/dateadded.html?m1=9&d1=7&y1=2021&type=add&am=&aw=&ad=10&rec=

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**Start Date**

Month: Day: Year: Date: Add/Subtract: Years: Months: Weeks: Days:

9 / 7 / 2021 (+) Add 10

Today

Include the time Include only certain weekdays

Repeat

**Calculate New Date**

From **Tuesday, September 7, 2021**  
Added 10 days

**Result: Friday, September 17, 2021**

Make adjustment and calculate again Start Again

Calendar showing period from **September 7, 2021** to **September 17, 2021**

September 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

= Start date (Sep 7, 2021)  = Final result date (Sep 17, 2021)

**Make a New Calculation**

- Make adjustment and calculate again
- New calculation with Friday, September 17, 2021 as starting point
- New calculation (no time)

3. The Seneschal/Event Steward should refuse admittance to those with known positive cases in order to not expose the others in attendance. The Seneschal/Event Steward **MUST** have proof of the positive test, such as a screen shot that the individual announced they tested positive, and email sent by the individual advising they tested positive, etc. Verbal notifications require witnesses so it can't become one word against another.
  - If the individual is asked to leave and they don't, Seneschal/Event Steward can call local authorities.
  - In either case, an incident report **MUST** be filed, which includes the proof of positive testing to the Kingdom Seneschal.